

SABAL SPRINGS GOLF OPERATIONS POLICY AND PROCEDURE

1. **EFFECTIVE DATE:** January 1, 2022 until revised.
2. **MEMBERSHIPS:**

The following types of memberships are available to owners, renters and non-residents:

 - A. 12 month membership; dual or single; seven day advance tee time.*
 - B. 6 month membership; dual or single; seven day advance tee time. *
 - C. 3 month membership; dual or single; seven day advance tee time. *
 - D. 12-Play Punch card for each individual. This Green fee Punch card has no set time frame and is active until all punches on the card have been used. Privileges are then terminated unless another card is purchased. Non Members and Punch card players have a **2 day** in advance to reserve tee times.
 - E. Groups that have been "established" are permitted to have multiple "tee times" (arranged through the Golf Director and limited to a maximum of 5 tee times per group).
 - F. Pro Shop staff must be informed at least 24 hours (if possible) in advance if a reserved tee time will not be used. Golfers failing to do this repeatedly can have their tee time booking privileges revoked.
 - G. Membership categories A, B and C are for contiguous months, and payment is due in full at the start of the membership period.
3. **COURSE RULES AND REGULATIONS:**
 - A. U.S.G.A. rules shall govern all play with the exception of local rules approved by the Golf Director, Men's Golf Association and Ladies' Golf Association.
 - B. ALL players must register in Golf Shop prior to play.
 - C. Players shall extend and show an effort in preserving and caring for the golf course. This includes:
 - Raking bunkers
 - Repairing **ball marks** on greens
 - Filling divots with sand
 - Avoiding causing spike marks on greens (and repairing all)
 - Retrieving broken or discarded tees from the tee boxes
 - Using trash receptacles
 - Obeying any special request from the Golf Director or Course Superintendent
 - Above all, using etiquette and common sense.
 - D. **Each player MUST have his/her own set of clubs.** Rental sets are NOT available for those players without their own clubs. **Absolutely, NO RIDERS ALLOWED.** If Member needs "additional" golf cart, a fee is required.
 - E. The dress code for the golf course is strictly enforced.
 - ALL: No bathing attire or clothing that contains offensive language or pictures; no sweat suits or biking pants. Denim jeans may be worn only when we have cold temperatures.
 - LADIES: No halter tops, spaghetti straps. Shorts or skirts may be no shorter than four (4) inches above the knee.
 - MEN: Shirts must be collared (or mock-collared) and sleeved. Shorts

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must have pockets and be no shorter than four (4) inches above the knee.

- **SHOES:** Only golf shoes and Golf Shop approved sneakers or flat shoes are allowed.

F. Bicycles, joggers and non-playing walkers are NOT allowed on the course at ANY TIME.

G. No pets are allowed on Golf Course.

H. No walking the golf course

I. Single players are not encouraged. If you wish to play as a single, please consider using a later starting time. This will relieve some of the early morning congestion on the course. Otherwise, the Golf Shop will pair you with someone to make at least a threesome.

J. Entry fees for special events will be set by the Golf Director and the sponsoring association (if applicable).

K. Ball hawking is NOT ALLOWED anywhere on the course unless you are looking for your ball during play and it is visible and reachable.

L. Fishing is permitted on the lake by the Gatehouse only, or behind your home, when the course is closed. Providing you do not trespass upon the private property of other homeowners.

M. Event pay-offs: Whenever possible, 33% of the field will be paid. Pay-offs are in cash and may not necessarily be available on the same day as the event.

N. Special merchandise orders are available any time. Must have a minimum order of 6 pieces to place. Speak with the Director of Golf.

O. Rain check policy is: If eight (8) holes have been completed, no rain check is given.

P. Rain delays: Should the course be temporarily closed due to heavy rains, upon reopening, tee times will restart with the current tee time. The Golf Shop will make every effort to accommodate those players whose round was interrupted.

Q. Non-resident members may play in Men's Day and Ladies' Day events as well as special events as long as the relevant criteria have been met and have paid the membership.

R. Use of the course after hours. Members in good standing may use the course after 5:30 p.m. They may play or practice. However, it is fully expected that each member doing so will obey all course and club regulations. ANY abuse of this privilege will result in said member being banned from this privilege.

4. **GOLF COURSE CART OPERATION:**

A. A valid driver's license is required to operate a golf cart.

B. Only **two riders** are allowed per cart. All players must have own clubs.

C. Carts must be operated in a safe, responsible manner. Any violation may result in violator being removed from the course. Gas powered carts are not allowed.

D. No Pull carts allowed.

E. All carts must obey all signs and/or requests from the Golf Director and/or Course Superintendent. Not doing so may result in being removed from the course.

F. Please note that children must be age ten (10) or older to golf and have their **own** golf clubs and must be accompanied by an adult golfer.

G. Driving on fairways: signage on the course reflects the following for all carts

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(1) Carts must **never** be driven on teeing grounds, close to greens, bunkers.

(2) Stay on cart path on Par 3's, and 90* degree rule on all Par 4's.

(3) Stay 30 feet from the putting green.

(4) Wet and soft areas should be avoided, as they are most likely to become damaged. Proper care must be taken to ensure that no damage is done to any part of the course, or to the golf cart, and to prevent injury to golfers.

- 1) There is one sign that will be used in the rainy season when we need to keep all the carts on the path all the way around and it will be posted when needed on Hole #1 which states "**Cart Path Only Today**"
- 2) Please abide by the instructional signs and we will speed up rounds, but this will also help to keep the course in good shape!

5. We do not allow Handicap flags

PRACTICE: Golfers may practice only in the designated driving range/practice area. Practicing on the golf course is not permitted, and this includes playing more than one ball, except as required by the Rules of Golf. At no time are golfers permitted to hit balls from the practice area across the golf course on to an adjacent green or hit practice balls from other than designated practice areas.

5. PENALTY FOR VIOLATIONS OF RULES AND REGULATIONS.

Any members breaking any of the above rules and regulations will be given two warnings; a third violation will result in the cancellation of that person's membership and no refunds will be given.

6. MEMBERSHIPS ARE NON-REFUNDABLE

7. LIGHTNING AND RAIN:

The Golf Director or his designated co-worker will blow an air horn for a minimum of 10 seconds turning the horn in all directions, at the time the Pro determines we are near a lightning storm. It is his determination to end play if lightning is in the .area, not a participant's committee. Golfers will end play immediately and return to the clubhouse. If the weather clears, play may be resumed (this will be determined by the controlling organization for the event, i.e., Golf Shop, SSMGA or SSLGA).

8. HANDICAPS:

Handicaps are calculated by computer for an annual fee (starting on January 1st) of \$20. This fee is not pro-rated for shorter periods of time. It is not necessary to have a course membership to subscribe to this service. Subscribers post all rounds played,

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with the exception of games which do not constitute a standard individual round of golf (i.e., scrambles, etc.). Posting sheets are provided by the Golf Shop. Handicaps are recalculated on the 1st and 15th of the month, and are posted in the Golf Shop.

9. GOLF CALENDAR

Wednesday A.M.	SSLGA League Play (SSLGA membership required)	Games to be played provided by SSLGA Board
Thursday A.M.	SSMGA League Play (SSMGA membership required)	Games to be played provided by SSMGA Board
Saturday A.M.	Couples Scramble (SSLGA/SSMGA membership <u>not</u> required)	Golf Shop Event
Various Dates	Tournaments and Holiday Special Events (SSLGA/SSMGA membership required)	Dates arranged by SSMGA/SSLGA Boards in conjunction with Golf Shop

Additional information is located in the following documents:

- SSLGA ByLaws
- SSLGA Regulations
- SSMGA ByLaws
- SSMGA Motions

Appendix A – Saturday Couple’s Scramble

ADMINISTRATION

The Saturday Couple’s Scramble is administered by Golf Members and is open to all Men’s and Ladies’ Golf Association Members, Resident and Non-Resident Golf Members (who are not Members of the Golf Associations), Sabal Springs Residents, and guests of Members or Residents.

Sign-up sheets for the following Saturday’s Scramble will be posted on the Bulletin Board by close of business on Saturday, and will be collected by the Couples Committee by 12:00 noon on Wednesday. Sign-up rules are as follows:

- If you sign up as a single and fail to obtain a partner of the opposite sex, you must notify the Golf Shop 24 hours before the scheduled event so your name may be taken off the pairing list. If your partner is ill within 24 hours of the starting time of the event, you must notify the Golf Shop and your name withdrawn. This will allow participation by any alternates who may be on the waiting list.
- If the number of couples signed up to play does not allow for even teams to be created (i.e., foursomes), the last couple/couples will be waitlisted as alternates.
- INFREQUENT EXCEPTION: Last minute illnesses will allow one person to participate. In a foursome this may be a difficult procedure if the remaining single golfer would find it burdensome to be obligated to hit two balls on every shot, your cooperation to withdraw in this case is appreciated.
- Failure to cooperate with these outlined procedures will allow the Golf Committee to restrict the offender to limited participation in these events
- If all of the .couples who applied to play in a Saturday scramble during the winter months were allowed to play, the course could not accommodate the participants. The following procedures are being adopted to facilitate play for convenience of participants, safety, and good will.
 - Individuals who cancel at the last minute on a frequent basis will be listed as an alternate on an overcrowded event.
 - Club membership players will be given preference
 - After 63 couples have registered to play, the remainder will be assigned waitlisted preference and the non-players will automatically be assigned the first spots on the next Saturday for which they sign up.

Before close of business on Thursday, the Golf Committee will:

- Assign Couples to 4-person (two couple).
- Prepare a score card or draw cards day of for each team.
- The Couples Committee that month will assign starting holes for each team, and highlight that hole on the score card for that team
- Determine the “pay-out” positions for each flight (top 33% are “in the money”)
- Calculate the amount to be paid for each position in each flight

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Each team is responsible for accurate recording of its score on each hole, 18-hole Team total scores, signing its score card, and returning the score card to the Committee at the conclusion of play. The Monthly Committee will:

- Check the addition of the gross scores on each score card
 - Calculate the Scramble score
 - Prepare the winner's list for each flight, noting position and pay-out
- Post this winner's list on the Bulletin Board

COST

In addition to any applicable green fees for non-members, the cost for the scramble is \$5.00 per couple, with a "couple" defined as one male and one female. The intent of this definition is to ensure equity in competition by having one golfer in each couple playing from the men's tees and the other golfer for that couple playing from the ladies' tees.

TEAM ASSIGNMENTS (Has changed due to COVID)

Players will draw card to see Team pairings for the day

SHOTGUN START

To allow the players to complete the round at approximately the same time, the format for the Couples Scramble will be a shotgun start, normally at 8:00 A.M., or until all participants have checked in at the Golf Shop. The Tournament Director will assign a starting hole for each team.

HANDICAP

The Golf Director will maintain individual handicaps for all Sabal Springs golfers, and each golfer may be assessed an annual fee for this service. The Golf Director will also have available in the Golf Shop a list of the current USGA handicaps for all Sabal Springs golfers, and an alphabetical listing of all golfers for recording daily golf scores. The Golf Director will ensure these daily scores are recorded in the handicap system, and post the updated handicaps as soon as the recordings are complete. Handicaps are updated/posted on the 1st and 15th of the month (October through May) and on the 1st of the month (June through September)

PAY-OUT

The top 33% of the teams in a flight are eligible for a pay-out. As a guideline based on \$5.00 per couple and 4 person teams:

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NUMBER OF TEAMS IN THE FLIGHT	MULTIPLIED BY 33%	RESULTS IN THIS NUMBER OF TEAMS TO BE PAID	TOTAL AMOUNT PAID BY TEAMS	PAYOUTS BY PLACE 1st / 2nd / 3rd
3	0.99	1	\$30	\$30
4	1.32	2	\$40	\$30 / \$10
5	1.65	2	\$50	\$35 / \$15
6	1.98	2	\$60	\$40 / \$20
7	2.31	3	\$70	\$35 / \$20 / \$15
8	2.64	3	\$80	\$40 / \$25 / \$15

As a minimum, the last paid position should receive AT LEAST \$10.00 – which returns the amount paid to enter (\$5.00 per couple, or \$10.00 per team).

SCORE CARD PREPARATION

Score cards for the scramble are prepared by the Monthly member Committee.